



Pre-Excused Absence Form

Student _____

Date of absence(s)_____

Reason for absence_____

Elementary Teacher's Signature_____

Jr/Sr High Teachers' Initials: (each class period must be initialed)

1._____ 2._____ 3._____ 4._____ 5._____ 6._____ 7._____

Conditions for Pre-Excused Absences:

1. Planned absences should not conflict with school concerts, other programs, or when a sports team is in tournament play.
2. Parents should notify the school at least a week prior to the planned absence.
3. This form must be turned in to TBS at least 2 days prior to the absence.
4. Parents should not expect planned absences to be excused for students who are struggling academically or who have been excessively absent.
5. Unexcused absences may result in grades of "0" for missed work.

Parent's signature_____

Administrator' Signature_____